

Author's Guide for ICARCV2004

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Abstract

This Author's guide provides information of the final manuscript submission process and details for manuscript preparation. It also contains information on presentation facilities. Please read this document thoroughly and very carefully, and strictly follow its guidelines in preparing your final manuscript.

1 Introduction

The proceedings of the Eighth International Conference on Control, Automation, Robotics and Vision will be published on a CD-ROM. In order to ensure production of a high quality conference CD-ROM, authors are advised to strictly follow the guidelines of this document. Fail in following the guidelines may result in your manuscript not being published in the proceedings.

The layout of this document can serve as a sample. Should you have any questions, please contact us via e-mail: ICARCV@ntu.edu.sg.

2 Guidelines for Document Submission

2.1 Final Manuscript Submission

The submission of your final manuscript should be in electronic version via internet uploading to the conference web address: www.ntu.edu.sg/eee/icarcv/. **The absolute deadline for electronic submission of the final manuscript is 16 August 2004.**

The electronic version of the final manuscript should be in Acrobat format (.pdf) or Postscript format (.ps). The file name should be your Paper ID, for example, P1511.pdf.

You are encouraged to submit the final manuscript as early as possible to avoid internet traffic jam near the deadline. You may zip the submitted manuscript if its size is too big.

2.2 Abstract Submission

An electronic version of Abstract should be uploaded when submitting your final manuscript. Please prepare the Abstract of your paper in plain ASCII text with **no more than 120 words**. Please do not

include special characters, symbols, superscripts or subscripts, e.g., use H-infinity but not H_∞ .

2.3 Copyright Form Submission

The original signed Copyright Form for your paper should be received via post before the deadline of 16 August 2004 by the Conference Secretariat:

Ms Merlin Toh
Conference Management Centre/CCE
Nanyang Technological University
Nanyang Executive Centre, #02-08
60 Nanyang View, Singapore 639673

Alternatively, you may fax your signed Copyright Form to the Secretariat at (65) 6793-0997 before the deadline.

3 Guidelines for Final Manuscript

3.1 Format of the Final Manuscript

The title part of the manuscript should be in one column centred at the top of the first page. It should include the title of the manuscript in bold font followed by names of all the authors and their affiliations and addresses.

Any additional information about the authors, such as biography, other than affiliations and addresses should not be included in anywhere of the final manuscript.

The main body of the manuscripts should be prepared in double column format for printing on A4 (210mm x 297mm) paper. The typed area should match the following specifications.

- The top margin should be 30mm and the bottom margin should be 25mm.
- The left and right margins should be 20mm.
- The width of each column should be 80mm and the separation between the two columns should be 10mm.

No page number should appear in the final manuscript.

3.2 Page Limit and Additional Charge

Each manuscript is normally limited to six pages in total including figures and illustrations. Up to two extra pages can be accepted for each manuscript with an additional charge of S\$100 for each extra page.

3.3 Style File for Latex Users

A style file "Author's guide.tex" is available on our conference web site <http://www.ntu.edu.sg/eee/icarcv/> for Latex users.

3.4 Fonts

The text of the final manuscript should be typed using Times Roman 10pt typeface.

Fonts of any languages and characters other than English should not appear in the final manuscript. Footnotes should be avoided.

3.5 Section Headings

Section headings should be in bold font and numbered consecutively, starting from Introduction. Subsection headings should be numbered like 1.1, 1.2, etc.

3.6 Figures and Tables

Figures and tables should be included in the manuscript, centred in the column and numbered consequently throughout the manuscript. The figure or table numbers and their captions should be typed below the illustration.

3.7 Equations

Equations should use the following format.

$$x(i+1) = f(x(i)) + G(x(i), u(i))\theta(i) \quad (1)$$

$$y(i) = \sum_{j=0}^i c_j h(x(j)) \quad (2)$$

They should be numbered consecutively throughout the text and referred as Equation (1) or (2) in the text.

3.8 References

List and number all references at the end of the manuscript. Cited reference numbers should be typed in square brackets such as [1], [2], etc. in the text.

4 Note on Presentation Facilities

4.1 Presentation in oral sessions

Each accepted paper in oral sessions will be assigned 20 minutes for presentation and questions and answers. Usual OHP and Power Point presentation facilities will be provided at the conference site. It is advisable that you also print a hard copy of presentation transparencies even if you are prepared to use Power Point for presentation.

4.2 Presentation in interactive sessions

Each accepted presentation in interactive sessions will be provided with an A1 size (about 8 A4 papers size) board for displaying its poster.

5 Conclusion

Please make sure that you strictly follow the guidelines as described above in preparing your final manuscript and make your submission absolutely no later than the specified deadline. We appreciate your efforts in doing so, which is important for the success of the conference.

Thank you for your cooperation and contribution. We look forward to meeting you at ICARCV2004 in Kunming, China.

References

- [1] X. Author, "Title of Paper," *Int. Journal of Robotic System*, vol. 12, no. 2, pp. 119–134, 1999.
- [2] Y. Author, *Title of Book*. New York, ABS Press, 1988, Chap. 6, pp.23-35.
- [3] C. C. Cheah, S. Kawamura, and S. Arimoto, "Title of Paper," in *Proceedings of IEEE Int. Conference on Robotics and Automation*, (Leuven, Belgium), pp. 3607–3612, 1998.